

Freelance role to support Headland's work for St George the Martyr, London

Headland Design are working with St George the Martyr (Queen Square London) to develop an Activity Plan to support an application to the National Lottery Heritage Fund which will conserve and restore the church's historically significant ceiling, create new facilities and deliver a programme of activities and new interpretation.

This role is designed as paid work experience and is part of Headland's commitment to support early career professionals in the museum and heritage sector. This is a freelance role, and the fees need to cover travel to and from St George the Martyr (SGTM) and the area around the church.

Contract Term: May – July 2026, including Sat 6th June, Sun 7th June and Fri 26th June. Other days for work will be negotiable around availability.

Fee: £1,500 for 6 days' work on a freelance basis

Location: Hybrid (remote and on-site at SGTM)

Purpose of Role

To support activity planning team (Headland Consultants), to undertake consultation and audience engagement with new audiences at events at the Church and with partner organisations. This consultation and engagement will help us to understand barriers that prevent people accessing this heritage and historic place of worship. We will use this to develop a programme of activities that connect people with the heritage of the church and the people linked to it.

This freelance role is particularly aimed at individuals entering the museum/heritage sector and offers valuable experience on a flagship heritage redevelopment project in central London. Time working on the project will include training and support from Headland consultants and the opportunity to meet and engage with the wider project team.

Key Responsibilities

- Research into how historic sites are using heritage to deliver wellbeing activities
- Support to deliver a day of wellbeing at SGTM on Fri 26th June; this will include conversations with visitors and help to set up and deliver activities
- Support to deliver pilot activities for children and young people (TBC)
- Support to deliver hands on activities at St George's Garden festival in Sun 7th June and write up notes and feedback
- Undertake conversations with visitors and users at the Church to understand how the space could be improved
- Help deliver an evening event of board games and social interaction aimed at young adults, gather feedback and write up notes.

Deliverables

- Support and attendance at workshops and events at SGTM and in the vicinity
- Write up notes of conversations and feedback
- Provide a fresh perspective and insight for the project.

Skills and Experience Required

- Excellent IT skills
- Interest in or studying towards a qualification in Museum Studies, Heritage Management, Architecture, or related field
- Interest and knowledge in the history of London, church architecture or life in London from 1700s – 21st century
- Able to meet and talk to people in a variety of settings, experience of working in a role such as hospitality or front of house would be useful
- Lived experience or knowledge and understanding about the barriers which prevent people from engaging with heritage and historic places of worship
- Knowledge of the National Lottery Heritage Fund application and activity plan guidance
- Attention to detail, willingness to learn, and ability to follow instructions
- Good communication and teamwork skills, particularly in a volunteer or community-focused environment.

Supervision and Support

- Directly supervised by senior consultants: Ruth McKew and Miki Lentin (Headland Design Associates) and working closely with client PM Abi Morris
- Regular mentoring and on-the-job training will be provided throughout the contract period.

Application process

Please submit a CV (no more than 2 sides A4) and a covering letter (1 side A4) showing relevant experience and explaining: what attracted you to this role and how your experience fits with the skills and experience required. Please confirm that you are available for the two dates already set (Sunday 7th and Friday 26th June).

Please provide two referees who can comment on your experience and skills.

Closing date: 7th May. Please send applications and refer any queries to info@headlanddesign.co.uk

We will invite shortlisted candidates to a 30-minute online interview on: 11th May